

## Basic Contract Law For Paralegals Sixth Edition

Now in its Sixth Edition, *Fundamentals of Business Organizations for Paralegals* offers basic coverage of every form of business organization in the United States. With a straightforward treatment of all pertinent topics, Deborah E. Bouchoux expertly balances substantive discussion with practical guidance for the paralegal. New to the Sixth Edition: Discussion of 2017 Tax Cuts and Jobs Act and how it affects all pass-through entities and corporations New case summaries illustrating core principles in each chapter, including a case illustration of *In re Trulia, Inc. Stockholder Litigation*, the 2016 Delaware case relating to judicial scrutiny of settlements that provide no financial recovery to shareholders who challenge mergers Discussion of the change in the U.S. system from a worldwide tax system to a modified territorial system Discussion of new trends in corporate law, including inversions (reincorporating a U.S. company in a foreign country to obtain a lower tax rate), mechanisms to deter inversions, and the use of cryptocurrencies such as bitcoin in initial coin offerings Review of new trends in corporate governance and trends in shareholder proposals New and updated sample forms Professors and students will benefit from: Thorough

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yet concise treatment of business organizations, offering a readable overview of each business entity in the United States. For each type of business organization, the text addresses: The nature of the business The advantages and disadvantages of each type of organization Business operation and management Transferability of ownership Formation and dissolution of the business Tax implications for each type of organization Up-to-date coverage of new trends and topics Helpful visual aids and charts that illustrate and highlight important topics Sample forms that appear in context throughout the book Internet resources, including a list of relevant websites in each chapter, that direct the reader to additional information, forms, and agreements online Key Terms that are defined in the margins for quick reference Discussion of the role of the paralegal in each chapter, including a list of tasks commonly performed in relation to each topic Discussion Questions that engage students in the classroom and ensure that students understand the material covered. Net Worth research questions teach students to locate information by accessing commonly used business-related Internet sites. Practice Tips in each chapter that provide professional advice for paralegals A complete glossary that provides an easy reference for terminology Teaching materials include: An Instructor's Manual with Test Bank. The Test Bank

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includes questions for each chapter and sample exams. PowerPoint Slides

Taking a building-block approach, **CONTRACT LAW FOR LEGAL PROFESSIONALS**, 1/e covers the key topics and fundamental rules of contract law and shows how to apply them. Each chapter focuses on a specific topic, explains the law, illustrates the rules, reinforces the concepts and then lets students apply their knowledge. Cases present contracts issues and show how the courts resolved the issues by applying the rules. Focusing on mastering concepts, the book's goal is to equip paralegals with the basic knowledge required to approach a contracts issue capably, assist the supervising attorney and know when to ask questions.

An ideal guide for the paralegal student, **ESSENTIALS OF CONTRACT LAW**, Second Edition presents the law of contracts in an understandable and organized manner. The book's effective road map approach to contracts helps students learn about contract formation, determining the applicable law, unenforceable contracts and breach of contract. In this edition, the author also separately addresses the impact of Article 2 of the UCC, federal preemption, and the UN's Convention on the International Sale of Goods (CISG). Cutting through excess verbiage and outdated doctrine, the book develops each rule of law by presenting theory, illustrating it with an example, and providing a

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problem to give readers hands-on practice.

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For courses in contract law for paralegals. A hands-on guide to contract development Contract Law for Paralegals introduces future paralegals to all facets of contract preparation, including ethical, practical, and professional issues. Updated for current case law, the text combines a strong foundation in essential principles with actionable insight into researching, creating, and interpreting contracts. Along the way, students practice drafting contracts for equipment, real estate, and business sales, while completing critical thinking assignments involving attorney briefings and legal cases. The 3rd edition includes new and revised contract examples, contract law cases, and exercises that build skills, provide drafting practice, and generate samples for a paralegal portfolio.

The United Nations estimates that four billion people worldwide live outside the protection of the law.

These people can be driven from their land, intimidated by violence, and excluded from society.

This book is about community paralegals - sometimes called barefoot lawyers - who demystify law and empower people to advocate for themselves. These paralegals date back to 1950s South Africa and are active today in many countries,

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but their role has largely been ignored by researchers. *Community Paralegals and the Pursuit of Justice* is the first book on the subject. Focusing on paralegal movements in six countries, Vivek Maru, Varun Gauri, and their coauthors have collected rich, vivid stories of paralegals helping people to take on injustice, from domestic violence to unlawful mining to denial of wages. From these stories emerges evidence of what works and how. The insights in the book will be of immense value in the global fight for universal justice. This title is also available as Open Access.

The third edition of this well-respected text presents a road-map approach for thinking about contracts problems. Steps in the road map include choice of law, contract formation, unenforceable contracts, breach of contract, and plaintiff's remedies. The rules of the law are presented first as theory, followed by and example and either a paralegal exercises or a case so that students can relate the abstract to a concrete set of facts. The text also teaches students how to analyze a contracts problem using common law and a code approach (articles 1 and 2 of the UCC).

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0-7668-1772-5  
Instructor's Manual with Test Bank and Powerpoint Slides on Disk ISBN: 0-7668-1024-0  
Fundamentals of Litigation for California Paralegals,

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Seventh Edition offers a complete understanding of the litigation process from the time the client walks into the office through to trial and post-judgment, including settlements and alternative forms of resolutions. Tailored to California practice, the authors' successful, balanced approach presents a complete overview of the litigation process, with clear explanations and examples of the rules and procedures. The text's flexible organization allows the instructor to easily pick and choose the areas to cover in the course. Intended specifically for California paralegals, each chapter references specific California statutes, and relevant California forms are included throughout the book. New to the Seventh Edition: Updated with changes to Federal Rules of Civil Procedure, California Rules of Court, and Judicial Council forms New developments in e-discovery Updated review questions and research questions at the end of each chapter to supplement the readings Revised sample letters, discovery, and motions. Professors and student will benefit from: Tailored to California Law with California-specific Judicial Council forms and references to specific California statutes in each chapter. A balanced and reader-friendly presentation Concise and well-written text—students will not get lost in the details of the rules A flexible organization that lends itself to a variety of teaching objectives Helpful pedagogy includes bold-face terms defined in the margins and in the glossary; numerous examples, charts, checklists, and sample documents; chapter overviews and summaries; and review questions A companion workbook, available as a download, with review questions (including true-

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false, short answer, and essays, with answers and explanations) and case scenarios for the student to use in completing assignments for the course and for use by the instructor as case studies in class.

Apply important legal concepts and skills you need to succeed Get educated, land a job, and start making money now! Want a new career as a paralegal but don't know where to start? Relax! Paralegal Career For Dummies is the practical, hands-on guide to all the basics -- from getting certified to landing a job and getting ahead. Inside, you'll find all the tools you need to succeed, including a CD packed with sample memos, forms, letters, and more! Discover how to

- \* Secure your ideal paralegal position
- \* Pick the right area of the law for you
- \* Prepare documents for litigation
- \* Conduct legal research
- \* Manage a typical law office

Sample resumes, letters, forms, legal documents, and links to online legal resources. Please see the CD-ROM appendix for details and complete system requirements.

Complete introduction to real estate and property law, designed with the paralegal student in mind. This straightforward, student-friendly text lays out the basic foundations of the law, accompanied by real world examples. The author provides a solid foundation the basics of real estate law, including the practicalities of daily legal work. In a balanced approach, Bevans covers all the key topics paralegals need to know in an easy-to-read and engaging style that utilizes numerous examples and illustrations but never overwhelms the student. Well-structured pedagogy reinforces this readable text. Each chapter features a variety of effective learning aids,

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including forms, edited cases, and a wealth of exercises for mastering the material and building practical paralegal skills. The revised Fifth Edition is thoroughly updated with changes in the law. Key Features: Updated procedures and documentation for real estate closings Current forms throughout the text Recent cases that signal changes in the law Fresh coverage of technology as used in the office, such as cloud computing, Adobe Acrobat and PDFs, Speech Recognition Software, and Electronic Billing

Basic Contract Law for Paralegals is a clear, comprehensive, and straightforward introduction to all of the basics of contract law, specifically designed for paralegal students. Lively examples and well-crafted pedagogy cover all key topics in a contracts course—from offer, acceptance, and consideration, to discharge of obligations, and remedies. An appendix of twelve sample contracts provides a useful ongoing reference tool for paralegals working with contracts. Features:

Comprehensive coverage of all the key topics. A culminating chapter walks students through the process of drafting a simple contract. Clearly written text and lively examples help students understand the law. Well-crafted pedagogy includes chapter overviews, highlighted examples, key terms, review questions, sample clauses for analysis, edited cases, chapter summaries, and end-of-chapter exercises Manageable length makes this book ideal for shorter courses. New cases provide up-to-date coverage of: Express and implied contracts and promissory estoppel Bilateral and unilateral contracts The mirror image rule and

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acceptance Consideration Implied-in-fact conditions and conditions precedent Third party beneficiaries Anticipatory repudiation and how to measure damages. Contracts for Paralegals: Legal Principles and Practical Applications engages students with a practical, applied approach. Using a clear and accessible writing style, Wendling makes a comprehensive presentation of contracts, rounded out by current exercises that motivate lively discussions. Students are encouraged to develop critical thinking, vocabulary, and analytical and writing skills through a variety of real-world exercises, portfolio creation, and team exercises. New to the Second Edition: “Cyber Contracts” feature familiarizes students with the latest blockchain technology in the application of “smart contracts” Updated cases provide students the opportunity to apply their knowledge of chapter topics through analysis of relevant cases Examples of new technology demonstrate the influence of social media on contract origination, performance, and evidence Professors and students will benefit from: An accessible style A variety of approaches that stimulate students A step-by-step chronology that walks students through all the phases of contract formation, performance, and breach Practical applications Portfolio creation

**CONTRACT LAW FOR PARALEGALS, 2/e** fully prepares paralegals for all facets of contract preparation, including ethical, practical, and professional issues. Fully updated for current case law, it thoroughly covers modern e-contracts, and presents relevant new examples such as health club and cell phone contracts. It combines a strong foundation in essential principles

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with practical insight into the issues paralegals face in researching, drafting, and interpreting contracts.

Students build skills and portfolios through many drafting exercises, including the creation of complete contracts for equipment, real estate, and business sales. They also build critical thinking skills through assignments ranging from attorney briefings to Critical Legal Thinking Cases. Students will find up-to-date career information, sidebars illuminating working paralegals' real-world experiences, and extensive reference resources, including a detailed glossary and extensive UCC excerpts.

Thoughtful and carefully-written, Family Law for Paralegals presents the nuts-and-bolts in a relevant historical framework with exposure to some of the most dynamic issues in family law today. The comprehensive coverage balances the basic issues of marriage and divorce with cutting-edge concerns such as non-marital families, child abuse and neglect, and same-sex marriage. Helpful real-life examples and sample forms show students what they will encounter in practice.

Useful pedagogy helps students develop their critical thinking and writing skills, and a range of assignments in each chapter provides practice in research, analysis, memo-writing, and argumentation. Fresh new cases enliven the Sixth Edition.

New material features changes in the law relating to same-sex marriage as well as technological innovations such as e-filings for divorce. A new discussion of divorce and military families is presented, and issues related to international families are explored. The Sixth Edition covers all the new rulings on the Defense of Marriage Act (DOMA.) Features: nuts-and-bolts of family law in relevant historical framework with exposure to dynamic, contemporary issues

comprehensive coverage fundamental issues of marriage and divorce cutting-edge concerns: non-marital families, child

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abuse and neglect, and same-sex marriage real-life examples and sample forms preview actual practice useful pedagogy helps students develop critical thinking and writing skills summaries key terms review and discussion questions range of assignments for practice in research, analysis, memo writing, and argumentation Thoroughly updated, the revised Sixth Edition presents: fresh new cases current changes in the laws relating to same-sex marriage new coverage of technological innovations, such as e-filings for divorce discussion of divorce and military families legal issues related to international families new rulings on the Defense of Marriage Act (DOMA)

THE LAW OF CONTRACTS AND THE UNIFORM COMMERCIAL CODE, 3e covers all the important features of common law contracts, as well as Article 2 of the Uniform Commercial Code in a practical, understandable, and realistic manner. Real cases demonstrate how the concepts in each chapter are applied, and the fact pattern is used throughout the chapter to demonstrate how contracts and their concepts affect our daily lives, often with unusual results. Using a fluid and interesting writing style, the author reduces contract law to its basic components and provides examples that build on other examples. Chapter summaries, review questions, exercises, a running glossary, and--new to this edition--learning objectives help your students to fully grasp this complex area of the law. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

An effective teaching and learning text, Basic Labor and Employment Law for Paralegals covers all the essential elements in depth and breadth in a rational three part structure. "Introduction to Labor and Employment Law" examines the historical development of labor and employment law in America alongside the nature of the

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employment relationship. "Labor-Management Relations in the Union Setting" shows how American labor law regulates labor-management relations and includes methods of selecting collective bargaining representatives, unfair labor practices by employers and unions, economic weapons in labor disputes and the formation and administration of labor contracts. "Employment Discrimination" deals with the various forms of discrimination and the methods and procedures of pursuing employment discrimination claims. To underscore concepts and ensure student understanding, each chapter features marginal definitions, fact scenarios illustrating the concepts, and questions about specific facts for the students to consider. Answers to the fact scenarios are included at the end of each chapter. Discussion questions and exercises are provided to help students apply the concepts, and engaging case excerpts give them experience with case analysis. The Second Edition has been completely updated to include new material analyzing the Lilly Ledbetter Fair Pay Act of 2009, a federal statute amending the Civil Rights Act of 1964.

Additional new material discusses the Genetic Information Nondiscrimination Act, a federal statute prohibiting employment discrimination on the basis of genetic information. Fresh case references and examples appear throughout the text. Hallmark features of Basic Labor and Employment Law for Paralegals: Covers all essential elements of United States labor and employment law in depth Divided into three sections o Introduction to Labor and Employment Law historical development of labor and employment law in America nature of the employment relationship o Labor-Management Relations in the Union Setting how labor law regulates labor-management relations methods of selecting collective bargaining representatives unfair labor practices by employers and unions economic weapons in labor disputes the formation and administration of

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labor contracts o Employment Discrimination various forms of employment discrimination in American law methods and procedures of pursuing employment discrimination claims Chapter pedagogy o marginal definitions o fact scenarios illustrating the concepts

Samborn and Yelin offer a modern, readable approach to effective legal writing with the fifth edition of *Basic Legal Writing for Paralegals*. The authors provide comprehensive coverage in an accessible format tailored to the needs of paralegal students. The practical approach emphasizes the role of the paralegal and how different types of legal writing are used in practice. The text begins with an overview of the legal system that provides clear context for the different types of writing covered in the text. Then, the authors give step-by-step instruction on the writing process, leading students through each stage of legal writing, from prewriting strategies to revising. The comprehensive coverage includes the IRAC method, how to synthesize cases and authorities, legal memoranda, persuasive writing, in-house and objective client documents, and letters, and the citation coverage has been updated to the 20th edition of the Bluebook and the 5th edition of the ALWD Guide to Legal Citation.

The Model Rules of Professional Conduct provides an up-to-date resource for information on legal ethics. Federal, state and local courts in all jurisdictions look to the Rules for guidance in solving lawyer malpractice cases, disciplinary actions, disqualification issues, sanctions questions and much more. In this volume, black-letter Rules of Professional Conduct are followed by numbered Comments that explain each Rule's purpose and provide suggestions for its practical application. The Rules will help you identify proper conduct in a variety of given situations, review those instances where discretionary action is possible, and define the nature of the relationship between you and your clients, colleagues and the

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courts.

The focus of this manual is not what provisions to include in a given contract, but instead how to express those provisions in prose that is free of the problems that often afflict contracts. Here is broad coverage of all the key topics in tort law that paralegals need to know, written in an engaging style with plenty of examples and illustrations. With an understanding of how law firms function in the real world, students develop practical skills--assessing cases for settlement value, investigating claims, billing hours, evaluating insurance policies, and more. One hypothetical case runs through Tort Law for Paralegals, providing a coherent framework for illustrating a multitude of topics. Forms and court documents relevant to this case are included in the appendix. A well-developed pedagogy features chapter objectives; "Issue at a Glance" boxes that summarize important legal concepts; marginal definitions; a wealth of figures, tables, and diagrams; Key Terms, Review Questions, and "Applying What You Have Learned" exercises; case excerpts; and features that prepare students for their jobs such as "Skills You Need in the Real World", "Life of a Paralegal", and a list of Web sites for gathering more information. Ethical issues are highlighted, with a separate section on ethics at the end of each chapter. Specifically designed and written for paralegal students, Basic Labor and Employment Law for Paralegals covers all of the essential elements of its subject in depth. With a logical three-part organization, and supported by dynamic pedagogy, you will find this concise paperback highly teachable and an asset to your students' classroom experience. Basic Labor and Employment Law for Paralegals features : complete coverage of basic Labor and Employment Law in the United States , developed for paralegal students manageable three-part organization : Part I. Introduction to Labor and Employment Law traces the historical development of labor and

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employment law in America and explores the nature of the employment relationship Part II. Labor-Management Relations in the Union Setting looks at how American labor law regulates labor-management relations, methods of selecting collective bargaining representatives, unfair labor practices by employers and unions, economic weapons in labor disputes, And The formation and administration of labor contracts Part III. Employment Discrimination treats various forms of employment discrimination in American law And The methods and procedures for pursuing employment discrimination claims dynamic pedagogy in every chapter, including: marginal definitions fact scenarios that illustrate the concepts covered in the text, accompanied by fact-analysis questions discussion questions and exercises that give students practice applying new concepts case excerpts that encourage case analysis a detailed Instructor's Manual that includes the following elements in each chapter: additional fact scenarios, case excerpts, and readings quiz and exam questions more discussion questions and exercises suggested writing assignments If you expect timely, thorough coverage and complete teaching support, you'll want to take note of Basic Labor and Employment Law for Paralegals, specifically for your paralegal students.

In Problems in Contract Law: Cases and Materials, Ninth Edition, by Charles L. Knapp, Nathan M. Crystal, and Harry G. Prince, a balance of traditional and contemporary cases reflect the development and complexity of contract law. Explanatory notes and text place classic and contemporary cases in their larger legal context, while questions and problem exercises bridge theory and practice. This successful book includes various perspectives and contractual settings, and offers a highly intelligent, contemporary treatment of contract law. It can easily be used in teaching by traditional case analysis, through problem-based instruction, or using

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theoretical inquiry. New to the Ninth Edition: Seven new cases that reflect advances in or improved statements of contract law Two restored cases (Kirksey v. Kirksey and Hill v. Jones) that provide valuable perspectives on fundamental areas of contract law Eight new problems (including seven net additions and one replacement) to provide more review options for students and to add contemporary fact patterns A new, two-color design featuring interesting photographs illustrating people and places discussed in some of the cases Editing of note and text material to reduce length without affecting coverage Reorganization of text and comment material to focus comments primarily on historical developments, allowing professors flexibility in assigning or deleting comments Student accessibility to deleted cases from prior editions through Connected Casebook, allowing professors the further flexibility of continuing to easily assign cases for which they have a particular preference Professors and students will benefit from: A mixture of classic and contemporary cases The authors' emphasis on accessibility of the material--rejecting a hide-the-ball approach Review questions at the end of each chapter that are primarily designed for students to perform self-assessments of their grasp of the material. Answers with explanations are included in an appendix within the book.

Practical Contract Law for Paralegals: An Activities-Based Approach is a comprehensive, practical introduction to environmental law written exclusively for paralegal students. The concise, well-written text focuses on a broad understanding of the sources of environmental law and offers students numerous practical exercises as well as concrete methods for researching the law. It also includes methods for conducting due diligence in real estate transactions, a real-world concern of paralegals and a topic ignored by other textbooks. The Second Edition offers thoroughly updated

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exercises, websites, government forms and laws, and includes a new chapter on mining law. Features of Practical Contract Law for Paralegals: An Activities-Based Approach: Accessible, practical approach to environmental law, specifically designed for the paralegal student.

Comprehensive coverage includes the basics of the judicial concepts, policies, agencies and institutions that shape environmental law A brief overview of legal research and how it applies to environmental law. Intuitive organization starts with the implementation and sources of Environmental Law and moves on to specific statutes. Emphasis on conducting due diligence in real estate transactions, a real-world concern of paralegals and a topic no other book addresses. Engaging hands-on assignments, exercises and website resources teach students how to research local laws and access vital information. Strong pedagogical features reinforce the material, including crossword puzzles, key terms, review questions, and practice exercises. Features employment opportunities and ethical issues Thoroughly updated, the revised Second Edition includes: New chapter on mining law. Thoroughly updated exercises, government forms, laws, and websites.

Basic Contract Law for Paralegals Wolters Kluwer

Basic Bankruptcy Law for Paralegals, Abridged Edition

evolved from a need to develop a nuts-and-bolts description of the bankruptcy system written in a manner that could be easily understood by nonlawyers. The primary intent has been to design this text as a basic primer for legal assistants or paralegal students to help them grasp the practical aspects of representing debtors or creditors within the bankruptcy system. To meet this challenge, the authors have explained practice and theory together in as concise a format as possible. This Abridged Edition focuses primarily upon consumer bankruptcy since the vast majority of bankruptcy

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cases are filed as consumer Chapter 7 or Chapter 13 cases. This casebook, written by a lawyer who has taught the contracts course in a California law school for twenty years, provides a convenient way for a contracts instructor to integrate California law into a general contracts course curriculum. Comprehensive in its scope, this book can be used either as a stand-alone casebook or as a supplement to a principal casebook in a law school contracts course. It compares and contrasts the principles and rules of general contract law with the specific California statutes and case law in the field of contracts. The California appellate courts have long been a major influence on the field of substantive contract law, shaping the field of contracts beyond the state's borders. Primary sources of cases and statutes are tied together with concise, easy to understand explanations of the rules of contract law. Smith combines, in a single source, the leading California cases, specific California statutes, and sample legal forms, producing a valuable resource for practicing lawyers and paralegals as well as law students and paralegal students.

Ideal for instructors in need of a concise text, **ESSENTIALS OF TORTS**, Third Edition is a practical and relevant guide for the paralegal as well as for anyone preparing for a career in the field of law. Well-written, logical, and full of interesting and diverse pedagogical material, this text focuses on paralegal roles in tort litigation while providing students with a comprehensive overview of the law of torts. This condensed version of Statsky's **TORTS: PERSONAL INJURY LITIGATION**, Fifth Edition, **ESSENTIALS OF**

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TORTS has been thoroughly updated to include topics that are relevant for today's students including the Internet, terrorism, 9/11, and tort liability. Chapter objectives, margin definitions, review questions, and numerous exhibits are included in each chapter and serve to reinforce chapter concepts. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A clear, well-organized text for the introductory legal research and writing course, designed specifically for paralegal students.

Take the mumbo jumbo out of contract law and ace your contracts course. This hands-on guide give you plain-English explanations of terminology and language used in contracts, showing you how to read and analyze cases and statues with ease.

With trademark insight and clarity, author Jeffrey A. Helewitz presents a vivid picture of the role of the paralegal in complex real estate transactions. Always timely and accessible, the Fifth Edition of Basic Real Estate and Property Law for Paralegals puts a firm grasp of both theory and practice well within a student s reach. A thorough yet manageable introduction to Real Estate and Property Law, featuring: Broad coverage that includes estates in land and future interests, titles, land use, conveyancing,closing procedures, condos, co-ops, commercial property, and landlord-tenant law Helpful examples that illustrate the role of the paralegal in practice Key terms, Practical Tips, Ethical Points, and Chapter Summaries A final chapter on personal property

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that introduces students to the essential concepts of tangible and intangible property Edited cases in each chapter that give students practice reading and analyzing case decisions Sample legal forms in each chapter that expose students to legal documents on a variety of topics Extensive practice and review features, such as end-of-chapter review points, exercises, activities, and situational analyses Updated throughout, the Fifth Edition provides: The latest developments on the law surrounding same-sex marriages New cases Updated forms Additional case analyses in every chapter  
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